



## CAA FEE SCHEDULE (PERSONNEL LICENSING OFFICE)

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### AIR NAVIGATION ORDER

VERSION	:	3.0
DATE OF IMPLEMENTATION	:	08 <sup>th</sup> April, 2013
OFFICE OF PRIME INTEREST	:	PERSONNEL LICENSING OFFICE

	NAME	DESIGNATION	SIGNATURE
PREPARED BY	ASIF-UL-HAQUE	Deputy Manager Licensing	
REVIEWED BY	CAPT. SYED GHAZANFAR HUSSAIN	General Manager Licensing	
VERIFIED BY	Air Commodore MUHAMMAD ZIA KHAN	Principle Director (Regulatory )	
APPROVED BY	KHALID CHOUDHRY Air Marshal (Retd)	Director General Civil Aviation Authority	
TYPE OF DOCUMENT	AIR NAVIGATION ORDER (ANO).		
STATUS OF DOCUMENT	CONTROLLED		

**CIVIL AVIATION AUTHORITY FEE SCHEDULE**  
**(PERSONNEL LICENSING OFFICE)**

**A. AUTHORITY**

A1. The Director General Civil Aviation Authority has approved the CAA Fee Schedule, given in this air Navigation Order Rules 4(3), 357, 360 and all other enabling provision of Civil Aviation Rules 1994 (CARs. 94).

**B. PURPOSE**

B1. The fee charged on account of services rendered by the Licensing Authority is a standard worldwide practice. These services charges are developed keeping in view the nature of task to be performed and man-hours involved in discharge of assigned functions commensurate with the seniority and privileges of the Licence, Certificate, Rating, Category or an Endorsement. The service charges are considered necessary in order to defray some of the functional expenses of CAA being a financially self-sustaining organization.

**C. SCOPE**

C1. The CAA Fee Scheduled provided in this ANO pertains to the examinations conducted and the Licensing actions carried out by the Licensing Office. The fee Schedule for the field inspections/Audits, skill tests/checks or any other regulatory function performed in the field shall be in accordance with the prescribed regulations issued by the Flight Standards Directorate and Airworthiness Directorate. Examination/Skill test/Visits or Inspection for any regulatory function or requesting such a service, visit for skill test, transfer agreements etc, will be carried out as per the CAA rules as already spelt out by Flight Standard Directorate and Airworthiness Directorate.

**D. DESCRIPTION**

**D1. EXAMINATIONS FEE (FOR INDIVIDUAL APPLICANTS)**

D1.1. The Examination Fee in Pak Rupees shall be as under (unless indicated otherwise):

TYPE	EACH PAPER	EACH ORAL	RE-CHECK	REMARKS
<b>FRTOL</b>	-	1500		1
<b>MCC</b>	1000	1000	1000	1
<b>PPL (A)</b>	1500	2000	2000	
<b>PPL (H)</b>	1500	2000	2000	
<b>PPL (Revalidation)</b>	2000	2000	2000	
<b>GPL</b>	1500	1500	1500	
<b>BPL</b>	1500	1500	1500	
<b>CCC</b>	1500	1500	1500	1
<b>FOOL</b>	1500	1500	2000	
<b>IR (Revalidation)</b>	3000	2000	3000	
<b>FI/TRI/SFI/FGI</b>	3000	-	3000	
<b>FEL</b>	3000	2000	3000	
<b>CPL (A)</b>	1500	1500	3000	
<b>CPL (H)</b>	1500	1500	3000	
<b>CPL (Revalidation)</b>	3000	3000	3000	
<b>ATPL (A)</b>	1500	2000	3000	

ATPL (H)	1500	2000	2000	
ATPL (Revalidation)	4500	2000	4500	
TT1/TT2	3000	2000	3000	1
AP-1	1500	1500	2000	1
Val-1	\$ 300	\$ 300	\$ 150	1
Special Exam	Double the fee prescribed (Each Paper)			
Late Fee/Urgent	Double the fee prescribed (Each Paper)			

1 For individual and organization.

D1.2. **ATCL** (ATCO LICENCE)

Each Paper	1500
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D1.3. **AME-LWTR** (AIRCRAFT MAINT. ENG. LIC W/O TYPE RATING)

Below 5700 KG Aircraft	1500
5700 KG and above Aircraft	3000
Oral Each (if conducted by Lic. Office)	2000
Special Examination / Urgent	Double the fee prescribed (Each Paper)

D2. **LICENSING FEE** (FOR INDIVIDUAL APPLICANTS)

D2.1. The Licensing Fee, in Pak Rupees, shall be as under:

TYPE	FOR ISSUE	RENEWAL/ REVALIDATION	ANY ENDORSEMENT	REMARKS
FRTOL	1500	-	-	Non-Expiry
SPL	1500	1500	-	
SFEL	3000	1500	-	
MCC	2500	1500	1500	2
PPL (A)	2500	1500	1500	
PPL (H)	2500	1500	1500	
GPL	2500	1500	1500	
BPL	2500	1500	1500	
FOOL	2500	1500	1500	
IR	4500	3000	-	
FI/TRI/SFI	9000	-	-	2,3
CPL (A)	4500	3000	3000	
CPL (H)	4500	3000	3000	
FEL	10000	7000	3000	
ATPL(A)	10000	7000	3000	
ATPL(H)	10000	7000	3000	
Urgent/ Duplicate	Double the fee prescribed			

2 For individual and for Organization.

3 This is only one time Endorsement on licence

D2.2. **ATCL (ATCO LICENCE)**

Issue	2000
Renewal/Revalidation	2000
Rating Issue/Renewal/Revalidation Fee	1000
OJTI Endorsement	1000
General Certificate	1000
Temporary Permit	1000
Student ATCL	1000

D2.3. **ICAO LANGUAGE PROFICIENCY RATING**

ICAO Language Proficiency Rating	1500
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D2.4. **AME-LWTR (AIRCRAFT MAINT ENG LIC W/O TYPE RATING)**

TRC Issue	2000
TRC Renewal	1500
AME (LWTR) Issue	4000
AME (LWTR) Renewal	3000
Extension of Categories	3000
Late upto 2 months	3000
Late more than 2 months	4000
Revalidation	3000

D2.5. **CCC (COMPETENCY CERTIFICATE – CABIN)**

CCC Issue	4500
Renewal / Revalidation	2000
Re-currency	1500
Wet Drill	1500
Endorsement	1500
Leading Cabin Crew	1500

D2.6. **MISCELLANEOUS FEE**

TYPE	ISSUE	RENEWAL/ REVALIDATION	
Validation Certificate	\$ 200	\$ 200	
Approval Certificate	3000	2000	
General Certificate	2500	-	
Temporary Permit	1500	1500	4
Air Navigation Order (ANO's)	500	-	Each

Any other Document	1000	-	4
Any other non-prescribed Service / Verification Fee	1500	-	4
Inspection Initial	20000	15000	5
Re-Inspection	10000	7500	5,6

4 If at applicant's or Organization request.

5 *Inspection will be done at no cost to CAA and operator will bear the cost.*

6 *Re-inspection is in case of unsatisfactory initial or renewal inspection.*

### D3. **CONDITIONS**

D3.1. The CAA charges for employees of RPT, Charter, Aerial work and private organizations, exercising the privileges of a Licence, Certificate, Rating or a Category shall be charged at double the rate for the individual applicants which includes un-employed and students undergoing training at flying club. Instructors imparting basic training for Licences whether deployed on commercial operations or not, may be charged at the rate of individual applicants.

D3.2. All applications shall be submitted well in advance of the expiry dates of Licences/ Certificates providing sufficient time for the required Licensing actions.

D3.3. If an examination/test/check is to be conducted out of the CAA schedule outside Karachi/Abroad, the applicant shall provide and arrange for the passage, visa, transportation, communications, boarding and a daily allowance at par with industry practice with one clear day each for arrival and departure from destination.

D3.4. CAA employees and their dependents shall be exempted from the CAA fee for a Personal Licence, Certificate, Rating, Category or an Examination (Theory & Medical).

D3.5. An out of schedule service may be provided to an applicant provided the concerned Licensing staff is available. In such cases, the CAA charges shall be double.

D3.6. The applicant shall provide the required facility e.g Aircraft, simulator etc for the test/check.

D3.7. Licence processing time under normal fee is 05 working days and under urgent fee is 02 working days .

### D4. **MODE OF PAYMENT**

D4.1. All applicant resident in Pakistan, are required to deposit prescribed fee in the National Bank of Pakistan, Terminal 1 branch, Karachi for credit to CAA Collection Account No. 2561-8 through bank challan. Forms are available in the bank or with CAA Revenue offices at CAA Airports. Fee may also be paid through Bank Draft /Pay Order drawn in favor of Director General, Civil Aviation Authority, payable in the National Bank of Pakistan, Terminal 1 Branch, JIAP, Karachi or to the CAA Revenue offices located at CAA airports.

D4.2. In case of applicant(s) residing abroad, the fee shall be paid in equivalent of US Dollar, rounding off to the next Dollar, in the form of Bank Draft in favour of Director General, Civil Aviation Authority, Pakistan.

### E. **EVIDENCES (ACRONYMS / RECORDS / REFERENCES)**

#### E1. **ACRONYMS**

AME-LWTR :	AME Licence without Type Rating.
AP-1 :	Approved Person Examination.
ATCL :	Air Traffic Controller Licence.
ATPL (A) :	Airline Transport Pilot Licence (Aeroplane).

ATPL H)	:	Airline Transport Pilot Licence (Helicopter)
BPL	:	Balloon Pilot Licence.
CCC	:	Competency Certificate – Cabin.
CPL (A)	:	Commercial Pilot Licence (Aeroplane).
CPL (H)	:	Commercial Pilot Licence (Helicopter)
FEL	:	Flight Engineer Licence.
FI	:	Flight Instructor (Below 5700 KG A/C)
FOOL	:	Flight Operations Officer Licence.
FRTOL	:	Flight Radio Telephone Operator Licence.
GPL	:	Glider Pilot Licence.
IR	:	Instrument Rating
MCC	:	Microlights Competency Certificate.
PPL (A)	:	Private Pilot Licence (Aeroplane).
PPL (H)	:	Private Pilot Licence (Helicopter)
SFEL	:	Student Flight Engineer Licence.
SFI	:	Synthetic Flight Instructor (5700 KG & above A/C)
SPL	:	Student Pilot Licence.
TRC	:	Technicians Registration Card.
TRI	:	Type Rating Instructor (5700 Kg & above A/C)
TT-1	:	Type Technical Aircraft below 5700 Kg.
TT-2	:	Type Technical Aircraft 5700 Kg and above.
Val	:	Validation Examination

E2. **RECORDS**

E2.1. Nil

E3. **REFERENCES:**

E3.1. CAA Fee schedule: ASC1/2006

**Implementation:**

This Air Navigation order shall be implemented with effect from 08<sup>th</sup> April, 2013 and supersedes Licensing Circular (ASC) – 1/2006.

Date April, 2013

**(KHALID CHOUDHRY )**  
Air Marshal (Retd)  
Director General  
Civil Aviation Authority

**(CAPT. SYED GHAZANFAR HUSSAIN)**

General Manager Licensing

Date April, 2013

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