



**Pakistan Civil Aviation Authority  
Personnel Licencing Directorate**

**Information Notice 03/2022  
on**

**POLICY ON PARTIAL CREDIT FOR TRANSITION TO NEW EXAMINATION  
SYSTEM OF THEORETICAL KNOWLEDGE FOR ISSUANCE OF  
FLIGHT OPERATIONS OFFICER LICENCES**

**This publication contains important information for aviation industry for transition from the old examination framework to New Electronic Examinations (e-Exams) for issuance of Flight Operations Officer licence being used by Pakistan CAA.**

**1. INTRODUCTION**

- 1.1 Pakistan CAA was conducting theoretical knowledge examinations for issuance of Flight Operations Officer (FOO) Licence earlier but the activity was stopped due to COVID-19 in March 2020 subsequently followed by ICAO SSC in September 2020 on Personnel Licencing function. The SSC was resolved in February 2022 after ICAO Audit under the framework of Universal Safety Oversight Audit Programme (USOAP).
- 1.2 Pakistan CAA has now revamped its examination system for the theoretical knowledge examinations for issuance of FOO Licence. The examinations under new framework will be available from 12 September 2022. The new paper configuration and examination modalities are described in ANO-002-LCXX and all new candidates for issuance of FCL are now required to complete the theoretical knowledge examinations in compliance of the regulations contained in ANO-002-LCXX.
- 1.3 Candidates who appeared in number of examinations in old framework have been anxiously waiting for restoration of examination process for more than 02 years. It would therefore not be appropriate if they were not given any credit to their efforts made earlier.

**2. TRANSITION POLICY FOR OLD CANDIADATES**

- 2.1. The exam configuration earlier used for FOO exams was complex in terms of subjects, Pakistan CAA has worked out the compatibility and the equivalency of papers for each paper in new configuration.
- 2.2. Candidates would obtain credit for a paper if he/she had passed the equivalent paper (s) in old configuration and it was valid on 21<sup>st</sup> March 2020. This credit will be allowed subject to verification / scrutiny of old examination record.
- 2.3. Based on the candidate request to Personnel Licencing, they will be informed about required papers which they have to appear in new exam configuration.
- 2.4. All candidates intending to avail partial credit have to pass all required examinations by the deadline of 28<sup>th</sup> February 2023. Any outstanding paper on 1<sup>st</sup> March 2023 will disqualify the candidate for the applicability of partial credit of earlier examinations and full set of examinations will be required to pass for issuance of FOO licence.

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2.5. For papers already passed but expiring after 21<sup>st</sup> March 2020, the validity of their papers will be extended to 30<sup>th</sup> June 2023 before which candidate has to submit his application for issuance of licence after completing all requirements including OJT requirement.

**3. OPTION OF FRESH START**

**3.1** Candidates wishing to avail partial credit are advised in their own interest to read and understand the timelines specified for passing required exams (28-02-2023) as well as credit validity of all exams for issuance of licences (30-06-2023) which will not be extended.

**3.2** However, candidates have an option to have fresh start where they will not be having any time limitation to qualify the complete set of examination. Candidates are therefore required to take a decision depending on their specific circumstances.

**4. QUERIES**

**4.1** Any queries or further guidance required as a result of this communication should be addressed to:

**Personnel Licencing Directorate**

**Headquarters CAA, Inspectorate Building,**

**Jinnah Int'l Airport,**

**Karachi, Pakistan.**

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